

**IDAHO BOARD OF DENTURITRY  
Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**Board Meeting Minutes of 4/13/2018**

**BOARD MEMBERS PRESENT:** Richard Howell - Chair  
Carla R Wolfrum  
Pamela W Miller  
Lisa H Penny  
Jacqueline Mabrey

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Kim Aksamit, Technical Records Specialist II

The meeting was called to order at 9:12 AM MDT by Richard Howell.

**APPROVAL OF MINUTES**

Ms. Wolfrum made a motion to approve the minutes of January 30, 2018 and March 6, 2018. It was seconded by Ms. Mabrey. Motion carried.

**LEGISLATIVE REPORT**

Senate Bill 1316 was introduced in the Senate on February 19. Some designated Board members met with Senators Burgoyne and Den Hartog on February 26 and the Senators said they would like to see comments or proposed amendments. Suggested amendments/comments were provided to them on February 27. Some of the proposed amendments were put into the bill and it passed the Senate on March 12 and the House on March 21. The Governor let the bill pass without his signature and it will become law July 1.

**LEGISLATIVE INTERM COMMITTEE UPDATE**

House Bill 623 passed the House on March 6 by a vote of 47-23 and was sent to the Senate. Designated members of Boards served by the Bureau were contacted and reviewed the bill. A letter expressing concerns about House Bill

623 was prepared and signed by 28 of the designated Board members. It was addressed and delivered to Senator Patti Ann Lodge, chair of the Senate Judiciary and Rules Committee on March 12, 2018. The bill was held in Committee.

Ms. Cory said that an interim committee has been established to study occupational licensing. The Occupational Licensing and Certification Law Interim Committee will meet over the summer.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$6,736.72 as of March 31, 2018.

## **COMPLAINTS, VOLUNTARY SURRENDER, COLLECTIONS PROCESS**

Ms. Peel discussed the voluntary surrender process and the collections process.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

Discussion was held regarding exam status and endorsement. The subcommittee will continue its research concerning the examination and work with Mr. Ellsworth regarding any needed law and rule changes. Endorsement was also discussed and multiple states using the same exam. Mr. Howell stated that this will continue to be part of the discussion.

Ms. Cory informed the Board that the deadline to submit proposed law changes to the Governor's Office is mid-July 2018 and the deadline to submit proposed rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session.

## **EXECUTIVE ORDER**

The Board reviewed a rough draft of the Executive Order response. Ms. Wolfrum made a motion to direct Ms. Eavenson and the Board specialist to work with Ms. Penny to prepare the final draft for review and final approval at the May 9, meeting. It was seconded by Ms. Mabrey. Motion carried.

## **NEW BUSINESS**

### **REVIEW AUDIT LETTER**

Ms. Mabrey made a motion to accept the audit letter. It was seconded by Ms. Miller. Motion carried.

Monthly internship logs were reviewed. No action was taken.

**NEXT MEETING** was scheduled for May 9, 2018 at 8:30 AM MDT.

**ADJOURNMENT**

Ms. Wolfrum made a motion to adjourn the meeting at 11:54 AM MDT. It was seconded by Ms. Mabrey. Motion carried.

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Richard Howell, Chair

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Carla R Wolfrum

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Pamela W Miller

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Lisa H Penny

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Jacqueline Mabrey

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Tana Cory, Bureau Chief